

# Helpdesk Report: Programme Director

by

Incomes Data Research

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This report has been produced by Incomes Data Research Limited as part of the ECC Labour Market and Pay Data Service.

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## 1. Introduction

This report has been prepared by Incomes Data Research (IDR) and, as requested, it provides market salary data for the following role(s):

- Programme Director

## 2. Market salary data

This section presents the market salary data. We aim to provide a minimum of three sources of information for each job to enable ‘triangulation’ of the results, and thereby provide the widest possible assessment of the market for this role.

### 2.1. Market data

The tables in the following sections provide the aggregate market salary for a full-time Programme Director.

#### 2.1.1. IDR data

The IDR database has data for similar roles within education, as detailed in the following tables.

Job title	Minimum	Maximum	Notes
Head Teacher	£59,857	£109,366	Bands 5-8 (large schools)

### 3. Job advertisements

This section details current comparable vacancies from our database of advertised positions.

#### 3.1.Data and summary

##### Programme Director, higher education – advertised positions summary

	Minimum	Maximum
<b>Average</b>	£54,785	£60,539

##### Programme Director - job advertisements

Reference ID	Organisation	Job title	Min	Max	Location
AC795	University of the Arts, London	Programme Director Graphic Design	£52,073	£62,900	London
AC796	University of Nottingham	Assistant Professor & Director of Undergraduate Programmes	£51,630	£61,618	Nottingham
AC797	University of Exeter	Programme Director/Snr Lecturer MBA Degree Apprenticeships	£58,089* up to	£58,089	Exeter
AC798	Aston Business School	Business Engagement & Programme Director	£50,132	£58,089	Birmingham
AC799	HCUC	Director of Curriculum	£62,000	£62,000	Harrow

### 3.2. Job advertisements

The following pages present the job advertisements for the above vacancies.

# Programme Director Graphic Design

University of the Arts London, Camberwell, Chelsea and Wimbledon

**Location:** London  
**Salary:** £52,073 to £62,900  
**Hours:** Full Time  
**Contract Type:** Permanent  
**Placed On:** 7th June  
2019  
**Closes:** 1st July 2019  
**Job Ref:** 5331

As Programme Director, you will provide leadership for the Graphic Design discipline at Camberwell and Chelsea Colleges. As one of four Programme Directors in the Design School you will also contribute to the developing vision for the School and its strategic relationship to the sectors beyond the creative industries.

You will have responsibility for the strategic direction, design, development and delivery of the Graphic Design curricula as well as be responsible for the maintenance and enhancement of standards.

Through your national and international links and professional networks, you will promote the continuous development of the courses, reflecting critically on Graphic Design practice and speculating on its future in the contexts of research, knowledge exchange and teaching & learning as well as its future areas of interaction and practice.

## Why choose us?

University of the Arts London (UAL) is Europe's largest specialist art and design university. Its unique creative community is made up of six renowned colleges, each with its own world-class reputation:

Camberwell, Chelsea and Wimbledon all have international reputations with world leading graduates. Each of the Colleges has a unique history and identity. Camberwell, is based in the heart of London's newest cultural hotspots, focusses on driving social impact through art and design. Chelsea, based in the central London, (next door to Tate Britain), inspires graduates to apply art and design practice to the social, cultural and political effects of globalisation. Wimbledon, also based in South London, is a centre for performance where students are encouraged to work collaboratively, working in teams to design, perform and manage theatre, performance and other live events.

The Design School is primarily concerned with the development and relevance of design practice and its future contexts of engagement. We are strategically structured around the disciplines of Graphic Design, Illustration, Textiles, 3D Design & Craft as we move beyond

discipline towards innovative hybrid design practice. As a community of academics, researchers and design practitioners we look to engage with new sectors and contexts beyond discipline and beyond the creative industries challenging the areas of practice. We are committed to a social design agenda and pursuing the global design challenges of health, wealth, mobility, security and community. The Design School seeks to explore the development of new Design empathies for future, ethical and sustainable Design practice supporting transdisciplinary practice, speculation, new design methodologies and collaboration group working with diverse teams.

### **Your profile**

You will be a highly skilled and enthusiastic individual, with the ability to combine an externally facing approach to developing the Graphic Design profile nationally and internationally along with day to day management of the curricula and student experience.

With a postgraduate degree and appropriate professional experience, you will have the necessary background within higher education to provide effective management and compelling leadership. Creative and highly motivated, you will have strong communication skills and confidence in working with diverse audiences. You will be committed to developing opportunities to share and exchange knowledge within a dynamic and creative environment and community of learning, practice and research.

**For further details and to apply please click the apply button.**

**Closing date: 1 July 2019.**



# Associate Professor and Director of Undergraduate Programmes (Research & Teaching or Teaching only)

University of Nottingham - Nottingham University Business School

**Location:** Nottingham  
**Salary:** £51,630 to £61,618 per annum  
**Hours:** Full Time, Part Time  
**Contract Type:** Permanent  
**Placed On:** 18th June 2019  
**Closes:** 18th July 2019  
**Job Ref:** SOC184619

**Location:** Jubilee Campus

**Salary:** £51,630 to £61,618 per annum (pro-rata if applicable) depending on skills and experience. Salary progression beyond this scale is subject to performance.

**Closing Date:** Thursday 18 July 2019

**Reference:** SOC184619

Nottingham University Business School is one of the UK's leading Business Schools and a globally ranked centre for management education and research at one of the UK's most successful universities. With around 140 academic staff, this dynamic Business School has a strong commitment to excellent research, teaching and learning. For more information about Nottingham University Business School, please see <http://www.nottingham.ac.uk/business/>.

This role combines the role of Associate Professor (permanent contract) with the academic administrative role of Director of Undergraduate (UG) Programmes (3 years, subject to renewal). The appointment will be in the Research and Teaching job family, with either a *teaching* or *research* emphasis, depending on the skills and experience of the successful candidate. Please refer to the relevant role profile document for further information. The post holder will be expected to contribute to high quality teaching on the range of programmes offered by the School at both undergraduate and postgraduate level in one of the School's eight academic divisions – see <https://www.nottingham.ac.uk/business/about/research/divisions/index.html> for more information.

The Director of Undergraduate Programmes is responsible for the development and maintenance of the UG degrees within the School, and for the relevant aspects of minor and

joint degrees with other partnering schools at the University. The purpose of the role is to provide leadership and direction in relation to the provision of UG education both within the School and where appropriate between the three University of Nottingham campuses. All candidates should have the potential to manage and lead the provision of a suite of large degree programmes in a complex environment together with excellent communication and interpersonal skills.

Candidates for the post with *research* emphasis should have a PhD or equivalent in relevant subject area or equivalent extensive professional/research experience together with teaching experience in relevant subjects at HE level. The role holder will be expected to engage in high quality research in a relevant area, and must have a sustained track record in publishing international quality research in relevant peer-reviewed journals in a relevant area.

Candidates for the post with *teaching* emphasis must possess extensive teaching and/or research experience, supported by relevant PhD and/or HE teaching qualification or recognition against UKPSF, and/or additional experience. They should be able to demonstrate achievement in teaching as shown by: a record of excellence in undergraduate and/or graduate teaching; evidence of innovation in curriculum development, course design and course delivery; commitment of delivery of quality services to students, AND/OR involvement in the development of policy and administrative matters within the Faculty and University, AND/OR proven skills of leadership in teaching and curriculum development underpinned by scholarship.

This is a full time, permanent position. Job share arrangements may be considered.

# Programme Director/Senior Lecturer - MBA Degree Apprenticeships Programme

**University of Exeter - University of Exeter Business School**

**Location:** Exeter  
**Salary:** Grade G: up to £58,089 depending on qualification and experience  
**Hours:** Full Time  
**Contract Type:** Permanent  
**Placed On:** 7th June 2019  
**Closes:** 7th July 2019  
**Job Ref:** P68050

## **Education and Scholarship (teaching-focused)**

We are seeking to appoint a new Programme Director for the Senior Leader MBA, a recently launched and rapidly growing management programme at the University of Exeter Business School. You will be responsible for the planning and delivery of an Executive MBA to multiple cohorts of mature students supported through the Programme by their employers as part of the Degree Apprenticeship scheme. This MBA forms part of a group of programmes offered by the School to address different segments of the post-experience Professional Education segment, the Senior Leader MBA being the primary offering to the Executive MBA segment.

You will work closely with the student community and a range of external clients. Internally, you will be supported by an established team of Academic, Workplace Mentoring and Professional Services staff attached to the Programme. This includes the Associate Dean for Professional Education, the Head of College Operations and professional services, the Heads of Academic Departments and Research Centres.

## **About you**

You will be committed to creating great outcomes both for our students and for this new and significant MBA programme. Flexible in your thinking and approach, you want to work with students to create impact both on their career development and in their workplaces. You will be capable in negotiation, competent in planning and able to persuade; being motivational and enthusiastic while challenging and questioning in ways that drive positive change.

You have a track record of personal success that gives you credibility in an MBA community. You may have been through an MBA process yourself allowing you to understand and empathise with the challenges and needs of both students and those who teach.

Experience in workplace learning, gained in a corporate, higher education or further education role will support your application. You must show the personal resilience,

confidence and curiosity to find and follow a path through a complex and developing learning environment.

We are looking to appoint a strong candidate on our E&S track. **Please ensure you read our [Job Description and Person Specification](#) for full details of this position.**

For further information about the role please contact Dr Stuart Robinson (Associate Dean of Professional Education) at [S.Robinson@exeter.ac.uk](mailto:S.Robinson@exeter.ac.uk).

### **What we can offer you**

- Freedom (and the support) to pursue your intellectual interests and to work creatively across disciplines;
- Support teams that understand the University wide teaching goals and partner with our academics accordingly;
- An Innovation, Impact and Business directorate that works closely with our academics providing specialist support for external engagement and development;
- Our Exeter Academic initiative supports high performing academics to achieve their potential and develop their career;
- A multitude of staff benefits including sector leading benefits around maternity, adoption and shared parental leave (up to 26 weeks full pay), Paternity leave (up to 6 weeks full pay), and a new Fertility Treatment Policy;
- A beautiful campus set in the heart of Devon

# Business Engagement & Programme Director

## Aston University - Aston Business School

<b>Location:</b>	Birmingham
<b>Salary:</b>	£50,132 to £58,089 Grade 10
<b>Hours:</b>	Full Time
<b>Contract Type:</b>	Fixed-Term/Contract
<b>Placed On:</b>	18th June 2019
<b>Closes:</b>	29th June 2019
<b>Job Ref:</b>	R190224

The Advanced Services Group is a centre of excellence at Aston Business School, Aston University in the UK. We provide education, training, research and a global network of like-minded professionals around advanced services and servitization. We work help global manufacturers and technology innovators to develop services-led strategies.

We currently have an opening for a Business Engagement & Programme Director to lead on business engagement, management of business support activities and coaching the adoption of services-focused strategies with small and medium-sized enterprises (SMEs) in the West Midlands region. The successful candidate will be responsible for overseeing the recruitment of businesses and working with firms to deploy innovative tools and techniques on servitization and advanced services (e.g.: visioning, strategic road mapping, business model innovation). The appointee will receive coaching in the use of these techniques by the research team within the Advanced Services Group. With development and demonstrable success, the candidate is expected to become an integral and long-term member of the Group.

The ideal candidate will have experience of business engagement, business development and knowledge transfer. Knowledge of servitization and manufacturing is desirable, though not essential. The candidate is expected to be enthusiastic for new innovations, willing to learn, and work collaboratively within a research environment.

**Please note: due to its nature, this role will involve travel to business properties throughout the West Midlands region on a regular basis.**

The Group has a small team of 20 people and the Business Engagement and Programme Director is a senior member of the Group's team with responsibility for leading on core business engagement activity for the benefit of small manufacturing and technology-innovating businesses. This requires experience of relationship building with the SME beneficiaries as well as funders and regional bodies, academics and topic experts.

# Director of Curriculum - Vocational Programmes and Progression

## HCUC

<b>Location:</b>	Harrow
<b>Salary:</b>	£62,000 per annum
<b>Hours:</b>	Full Time
<b>Contract Type:</b>	Permanent
<b>Placed On:</b>	11th June 2019
<b>Closes:</b>	23rd June 2019
<b>Job Ref:</b>	0663

Harrow College, part of HCUC College Group, is situated in the London Borough of Harrow and aims to meet the needs of learners and employers in the West London area. HCUC is now ranked first amongst FE colleges in London for its 16-18 achievement rates, which places HCUC among the best Further Education Colleges in the country. Harrow College has improved significantly over the last three years and since the merger has been able to further improve its estate to ensure it is well positioned to meet new opportunities and face the demands of the future.

We are now seeking to fill this challenging and rewarding role in supporting the College as we move into the third year of our merger with Uxbridge College. Reporting to the Principal at Harrow, this post presents an excellent career opportunity for applicants who possess a robust understanding of the curriculum issues associated with vocational and GCSE, AS and A2 provision, and Higher Education contexts, specifically with regard to qualification reform and implications for portfolio planning.

The successful applicant will also line manage Heads of School drawn from a range of curriculum areas, specifically the school of SIM (Science, ICT, Media), the school of EEM (ESOL, English & Maths) and the Student Services area (HC Student Finance, Careers & Admissions). In addition, the successful applicant will act as the strategic lead for English and Maths, tutorial & enrichment, and value-added measures at Harrow College.

We are seeking an experienced FE professional with substantial and relevant management experience across a breadth of curriculum areas. In addition you must command excellent communication, analytical and a data focused skillset. You should also be a good people manager able to motivate and lead your team to deliver and maintain high standards within the College.

## **Equal Opportunities**

HCUC is an equal opportunities employer. We encourage applications from all people, irrespective of disability, race, gender, age, sexual orientation, transsexual or gender reassignment, marital or civil partnership, religion/faith or pregnancy and maternity leave.

## **Disclosure and Barring Service checks**

HCUC (Harrow & Uxbridge College) is committed to safeguarding and promoting the welfare of young people and vulnerable adults, and we expect all staff to share this commitment. To ensure that we meet our safeguarding commitments we will carry out all necessary pre-employment checks, including undertake an Enhanced Disclosure and Barring check for all successful candidates.